

Annual Report of the CRFL Implementation and Support Project

Project No:2145

Project Title: Coastal Recreational Fishing License Implementation and Support

Grant Duration: Start Date: January 1, 2007 End Date:

Period Covered by This Report:

Start Date: July 1, 2008 End Date: June 30, 2009

Project Costs:

Proposed CRFL: \$385,594 Grantee: Total: \$385,594

This Period CRFL: \$110,120.96 Grantee: Total: \$110,120.96

Study/Job Title: CRFL Implementation and Support (L&S and IT)

Study/Job Objectives: To provide the NCDMF the necessary technical support and infrastructure to implement the Coastal Recreational Fishing License. These funds will be used to retain positions to provide direct customer support and sales and to support the development and implementation phase of the license, including database administration and overall data administration and any augmentation to the licenses, as required. Funds will be used to hire a Processing Assistant IV and two six-month Temporary Processing Assistant IVs to meet the demands of increased license sales and customer support, and a Business Technology Applications Analyst to provide the necessary technological support to maintain data integrity and provide data access. These funds will also be used to provide additional space for customers and staff, computers and infrastructure to support the positions.

Activity This Period: Funds from this project are divided between the License and Statistics and the Information Technology sections within the Division.

License and Statistics

Funds were used to support one Processing Assistant IV processing assistant in the Manteo district office. This additional license sales position allowed the Division to handle the extra workload associated with selling recreational licenses and continue to provide excellent customer service during heavy license sales periods.

Due to declining commercial license sales we found that the temporary processing assistants were not needed in FY2009.

During this project period, approximately 3,000 CRFL's (not including for hire licenses) were sold at DMF license offices with 457 sold at the Manteo District office staffed by CRFL funded position. In addition, there were approximately 500 CRFL for-hire licenses sold at DMF license offices during this period.

License staff continued to distribute mail renewal notifications for all CRFL for-hire license holders. For hire license holders were notified approximately 30 days prior to their license expiration date.

Information Technology

The Business and Technology Applications Analyst position as funded by this project was vacant during this period. Throughout this period the position was advertised and candidates interviewed. No qualified candidates were found and the position will be re-advertised.

The existing FIN Application and Development Team personnel implemented the following projects during this time period:

- Development and implementation of the 10 Ten CRFL License in FIN
- Development for a modified design of CRFL Sales Summary Reports.

Deviations:

Computers and kiosk workstations were previously purchased using appropriated funds for CRFL implementation.